

Chairman Crowley called the meeting to order at 8:05 a.m. Present for today's meeting were Commissioners Falstad and Schoepke. Vice-chairman Bluemke and Secretary Richards were not present. Others present: Val Ramos, Airport Administration; Kurt Stanich, Airport Operations Assistant; Jerry Wolf, C G Schmidt Inc.; Andrew Groth, Control Tower; Marc DeVillers, Milwaukee Regional Medical Center; Harry Becker, Atlantic Aviation; Keith Markano, Airport Manager; and Ray Dalman, Atlantic Aviation.

Approve/modify meeting minutes of December 10, 2008 – A motion to approve the minutes of December 10, 2008 was made by Commissioner Falstad with a second by Commissioner Schoepke. The motion passed.

Public comment/correspondence – Mr. Markano addressed the Commission on a letter he received from David A Kasprzyk, chief pilot for Decade Companies. Mr. Kasprzyk's letter was about the status of the NDB/GPS instrument approach to runway 28. Mr. Markano informed the Commission that the airport is scheduled for installation of an area navigation system (RNAV) in spring of 2009, and after this installation the NDB will be decommissioned. Mr. Groth, Tower Chief, said the RNAV would provide a non-precision instrument approach to the airport's runways. Commissioner Schoepke asked if the pilots and tenants would be informed of this landing procedure. Mr. Groth said he would provide more information on the RNAV in the next airport newsletter and that updates would be given periodically to the pilots/tenants of the airport.

Mr. Markano also presented to the Commission a request he received from Steve Betzler for the EAA B17 tour at the airport from June 18 to June 21, 2009. He said Mr. Betzler would address the Commission at the next meeting. Mr. Markano informed the Commission Mr. Betzler had organized the same event in past years and it has always been well received at the airport and that Mr. Betzler, along with other airport organizations and volunteers work together to make sure things run smoothly. The Commission agreed this would be good for the airport and look forward to hearing more about the B17 tour from Mr. Betzler at the next meeting.

Discussion and action on a height limitation variance request by C G Schmidt Contractors (Jerry Wolf) for use of a temporary crane at Waukesha Memorial Hospital – Chairman Crowley said this request was for the use of several cranes at this site and asked Mr. Markano to address the Commission on this. Mr. Markano said that C G Schmidt has worked very well in the past with various projects surrounding the airport. He said the appropriate forms (determination of no hazard) have been submitted to the FAA by C G Schmidt and we are waiting a response. C G Schmidt will have the standard orange and white checkerboard flags on the cranes and flashing beacons when in use and the cranes will be lowered below the HLZO (height limitation zoning ordinance) when not in use. Commissioner Schoepke asked for pilots/tenants to be informed of this temporary crane use when the project starts. Mr. Markano said this could be done through e-mail to all airport pilots/tenants. A motion to approve temporary variance of the height limitation zoning ordinance to C G Schmidt for the Waukesha Memorial Hospital project subject to any restrictions or recommendations in the FAA's aeronautical study was made by Commissioner Schoepke with a second by Commissioner Falstad. The motion passed.

Discussion and action on proposed ordinance to modify the 2009 Airport Operating Budget for special assessment by the City of Waukesha for sanitary sewer – Mr. Markano reviewed the background on this assessment with the Commission. Back in 1999 the City of Waukesha had planning stages to install sanitary sewer lines along Bluemound and Pewaukee Roads. In 2000 there were six areas on the airport that were identified as being subject to the special assessment. In May of 2000 the city common council voted to defer any special assessment until such time that actual connections were made. In January of this year the airport received invoices for this special assessment that were incorrect. Mr. Markano called the city and new adjusted invoices were sent out for the two airport areas being assessed for a total amount of \$67,900. Mr. Markano is requesting the Commission's approval of the proposed ordinance to transfer \$67,900 from Airport Fund Balance to the Airport Operating Budget. Commissioner Falstad moved to approve the proposed ordinance with a second by Commissioner Schoepke. The motion passed.

Discussion on possible public relations events at airport – Chairman Crowley said he would like to have the WCTC security meeting presented at the airport again. This time there should be more planning, communication to the media, and more government officials involved. He said the County Executive's public relation committee and the airport public relations could work together on this and plan for early spring/summer to do this. Mr. Markano suggested asking Brian Dorow to assist with this, and since he received Person of the Year Award, this could draw more attention to the presentation. Commissioner Schoepke asked how this would be advertised to attract attendance

for this event at the airport. Chairman Crowley suggested working with other groups/organizations. Mr. Becker, Atlantic Aviation, suggested holding the security event in late afternoon/early evening for airport tenants/public to attend. Mr. Groth, Tower Chief, suggested asking some of the airport groups/organizations to become involved in promoting the airport to the public.

Chair's report – None

Airport Manager's report – Mr. Markano informed the Commission of a broken water pipe on the north side of the airport (maintenance building) that was being worked on. A new insurance carrier with the County saved the airport some money this year. The airport strategic plan needs updating by end of February 2009. Snow removal repairs at the airport will be taken care when the snow season ends. Update on AIP funding. The 2007-2008 electric rates for the T-hangars that the Commission requested were reviewed. Mr. Markano said the T-hangar repair project might be moved up because of up heaving door problems in the units.

Future Commission agenda items –

Motion to adjourn was made by Commissioner Falstad with a second by Commissioner Schoepke. The motion passed.

Meeting adjourned at 9:38 a.m.

Next Commission Meeting: March 11, 2009.

Respectfully submitted

Michael A Crowley
Chair
February 11, 2009